

## 5.5 Smoking, Alcohol and Drugs

### Policy statement

Upwood Small to Tall complies with health and safety regulations and the Welfare Requirements of the EYFS in making our setting a no-smoking environment - both indoor and outdoor. Also with regard to these regulations, when working directly with children, adults must not be under the influence of alcohol or any other substance that may affect their ability to work with children.

### Procedures

- All staff, parents and volunteers are made aware of our no-smoking policy.
- We display no-smoking signs.
- Staff who smoke do not do so during working hours. Unless on a break and off the premises.
- Staff who smoke during their break make every effort to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues.
- Adults who arrive at the setting clearly under the influence of alcohol or illegal drugs, will be asked to leave immediately. If the adult is a member of staff, disciplinary procedures would be implemented and support offered by the setting.
- In cases where staff are taking prescribed drugs that may affect their ability to work, the Manager must be informed and a risk assessment will be completed.

### Parents

- If a member of staff has good reason to suspect that a parent/carer is under the influence of illegal drugs or alcohol when they drop off or collect their child, they have a duty to inform both the Manager and the designated Child Protection Officer, according to the provisions of the Child Protection policy.
- In such circumstances, a senior Practitioner and the Child Protection Officer will then be responsible for deciding upon the appropriate course of action, ensuring that the safety and protection of the child remains paramount at all times.

- Staff will make all possible efforts to ensure that children are not allowed to travel in a vehicle driven by someone whose ability to drive may be impaired by drugs or alcohol.
- Where an illegal act is suspected to have taken place or where it is apparent that it is about to, the police will be called.

### **Legal framework**

- The Smoke-free (Premises and Enforcement) Regulations (2006)
- The Smoke-free (Signs) Regulations (2012)